



Process. Search. Filter. Produce. Simple.

Advanced Intermediate Intella Online Training

This Intella Online Training course will prepare you to effectively utilize Intella when conducting a range of tasks such as processing, searching and producing email and other data for investigations and eDiscovery matters. The course is designed to share knowledge and best practices in the use and operation of the software. During this extensive hands-on training, attendees will first learn of best practices in creating a case followed by exercises in data analysis using advanced features and workflows.

Course Modules

Case Creation and Processing Evidence

- Creation of new Intella case
- Pre-processing options
- Adding evidence items to the case
- Addressing processing issues
- OCR options
- Handling encrypted Items

Searching and the Insight Tab

- Review the Intella interface
- Explore data viewing options
- Keyword searching options
- Tagging responsive items
- Learn of the Insight[®] reviewing options

Intella Visualizations

- Learn of the function of histograms
- Explore the uses of the social graph feature
- Review the importance of geolocation data
- Describe the uses of email threading
- Explore the identities tab
- Learn how to create Identities to use for case analysis

Intella Workflows for Forensics and eDiscovery

- Charting the communication between people
- Culling strategies to obtain a dataset ready for review
- Creating tasks to automate processes
- Managed document review. Create tags for batches of docs for review. Create tag columns for coding docs. Use the review tab for multiple document review.
- Exporting options and productions

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